



Lindsey Wilson College

2024-2025 Student Handbook

**Online Graduate Business and Technology
Studies**

MBA, MSTM, MSDS, MSCM



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Dear Graduate Students,

On behalf of the faculty, staff, and administration, welcome to Lindsey Wilson College. You are now an important part of our community and are here to provide the support you need to be a successful graduate student. We encourage you to communicate any questions or issues you may have during your time here, so that we can work with you to answer your questions and resolve any issues.

The mission of the School of Graduate Business and Technology (SGBT), aligning with the mission of the College, is to provide students with foundational knowledge, grounded in theory and research, to develop their intellectual traits and build important skills to equip them for a highly competitive and constantly evolving global society. Instructional approaches in the SGBT encourage critical thinking and practical application of concepts to promote students' competency in knowledge and practice in preparation for the opportunities and challenges they will face in their professional, civic, and personal lives.

Lindsey Wilson College is a vibrant, diverse, mission-driven community that is committed to your personal and professional development. We're glad you're a part of the LWC community.

Sincerely,

Helen MacLennan

Dr. Helen MacLennan
Dean, School of Graduate Business & Technology



Lindsey Wilson College Mission

The mission of Lindsey Wilson College is to serve the educational needs of students by providing a living-learning environment within an atmosphere of active caring and Christian concern where every student, every day, learns and grows and feels like a real human being.

Institutional Goals

To strive for the highest degree of educational excellence by providing programs based upon the findings of research and sound professional practice.

To create the best possible environment for the individual growth of students through the intentional and cooperative efforts of the entire college community.

To prepare students for life and a career in a rapidly changing world.

To develop intellect, character, and self-esteem through value-centered learning experiences.

Statement of Academic Excellence

Academic excellence is the demonstrated ability to achieve the highest standards in communication, critical inquiry, and cultural literacy through curiosity and creativity as well as profound knowledge in academic disciplines. It is intrinsically connected to developing important intellectual habits and traits associated with critical thinking. To help students achieve academic excellence, teaching institutions engage students in a variety of rigorous learning experiences both inside and outside of the classroom within a context of individualized support and with instructors who have records of achievement in their fields and in teaching. By achieving academic excellence, students are prepared not only for sustained success in their future professions but also to become life-long learners, to respond to the challenges of an ever-changing, increasingly global world, and to empower themselves and their communities.

Graduate Business Studies Mission

The mission of the School of Graduate Business & Technology is to serve the needs of graduate students by preparing them to be ethical and competent business leaders with the knowledge and skills needed to contribute to the global community.

Conduct Policies

Conduct

Lindsey Wilson College students are expected to conduct themselves in a manner consistent with the ideals of the college community. Enrollment at Lindsey Wilson College is regarded as a privilege which may be withdrawn from anyone who does not respect the standards of the college or the rights of others. Rules and regulations, which govern the lives and conduct of Lindsey Wilson College students, are stated in The Student Handbook which is available on the college's website as a PDF document. All students are instructed to log into myLWC Portal to update their student records and to electronically sign that they have read and understood the student handbook.

Drug-Free Environment

Lindsey Wilson College is committed to providing a healthy and safe environment for its students. The college is in compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989. Standards of conduct relating to the unlawful possession, use, dispensing, distribution, or manufacturing of alcohol or illicit drugs are available for review in the Office of the Vice President for Student Services & Enrollment Management. These standards of conduct will be applicable while on Lindsey Wilson College property, and elsewhere while on college business, and/or while attending college-sponsored activities.

Tutoring Services

Academic Success Center

Located in the T.D. & Rowena Everett Center, the Academic Success Center (ASC) offers peer tutoring to aid students in completing class assignments, preparing for examinations, and improving their understanding of content covered in a particular course. Online tutoring and writing consultation are provided for Graduate Business students.

Students are encouraged to utilize the center as a resource for improving study strategies, reading techniques, and writing. The center also offers assistance with other academic concerns. To schedule a live or online tutoring session or for further information or assistance, please contact the Academic Success Center at (270) 384-8038 or at asc@lindsey.edu.

Academic Policies

Admissions

Students who do not meet the stated admissions requirements may be considered for admission to Graduate Business Programs based on their potential to succeed in the program as determined by their undergraduate GPA, graduate-level coursework at another accredited U.S. institution, and/or GRE, MAT, or GMAT scores.

Graduate Load

Full-time enrollment for the M.B.A. is six credits and full-time enrollment for the M.S. Technology Management, M.S. Data Science and M.S. Cybersecurity Management is 6 credits in a semester.

The maximum load during any semester for the M.B.A., M.S. Technology Management, M.S. Data Science, and M.S. Cybersecurity program is 9 credits for a student on the regular schedule and 12 credits for a student who has an approved accelerated plan of study.

Transfer of Credit

The program will accept up to nine credit hours in transfer for equivalent courses from regionally accredited institutions of higher education for which the student earned a grade of B- or higher from an accredited institution. Credit transfer is contingent upon receipt of original transcripts and final approval by the registrar.

Required Participation

All students enrolled in an online program must participate in classes every week. In adherence to our policy on hybrid student participation, it is mandatory for students enrolled in online courses to actively engage in class activities by the end of week one (1) of the academic term. If a student fails to engage in class sessions, discussions, or assignments in the first week, they will be automatically withdrawn from the course. This policy aims to ensure a meaningful learning experience for all students and promotes accountability in the online learning environment. It is the responsibility of each student to actively participate in their learning experience.

Accelerating Your Program

Students wishing to complete either their program in less than 5 semesters are required to maintain an overall G.P.A of 3.0 or higher and have no grades of F or NC. Should a student GPA fall below 3.0 or a

grade of F or NC be earned, the student will be returned to the traditional program of study. No student may take more than 13 credit hours of coursework in a semester.

Programs of Study can be found in Appendix A.

Grades

Outcomes Assessment

Lindsey Wilson College participates in programs and assessment services designed to evaluate student learning outcomes in general education courses and in the students' major course of study. Therefore, students may be required to take tests or other evaluations designed to assess educational outcomes at various points in their program of study.

Grading Scale

Grade	Percentage
A	94 – 100
A-	90-93
B+	87-89
B	84-86
B-	80-83
C+	77-79
C	70 – 76
D	60 – 69
F	Below 60

Semester End Grade Reports

All final grades are reported to the Registrar's Office at the end of each semester. All students may view their end of semester grade reports online through Banner Web.

Incomplete Grades

A grade of I (Incomplete) is given when circumstances beyond a student's control prevent completion of course requirements and when a student has made a formal request for an incomplete prior to the end of the term. The student must complete the coursework within six weeks. That deadline may be extended to 15

weeks if mutually agreed upon with the instructor. Approval of the instructor, the dean, and the Academic Affairs Office is required before an incomplete grade can be given. If work is not completed within 15 weeks, the I grade will automatically be changed to an F grade, unless special arrangements for extension have been made by the faculty member and approved by the Academic Affairs Office. Work submitted by a student after a faculty member posts final grades will not be accepted for credit unless arrangements for an incomplete grade were made prior to the end of the term.

Repeating a Course

Courses in which the student has a final grade of D or F may be repeated for credit. Graduate students may also repeat courses in which they have earned a grade of C or C+. The grade earned the last time the course is repeated becomes the official grade for the course.

Academic Catalog Copy

The academic catalog can be accessed online at:

<https://www.lindsey.edu/academics/Academic-Catalogs.cfm>

Program requirements for the M.B.A. program can be accessed online at:

<https://online.lindsey.edu/programs/mba/programDescription.cfm>

Program requirements for the M.S. Technology Management program can be accessed online at

<https://online.lindsey.edu/programs/mstm/programDescription.cfm>

Program requirements for the M.S. Data Science program can be accessed online at:

<https://online.lindsey.edu/programs/msds/programDescription.cfm>

Program requirements for the M.S. Cybersecurity Management program can be accessed online at:

<https://online.lindsey.edu/programs/mscm/programDescription.cfm>

Appendix A

MBA Course Sequence

Semester	Courses	Hours	Courses	Hours
1	MBA 5013 Organizational Communication	3	MBA 5033 Managerial Accounting	3
2	MBA 6033 International Business Management	3	MBA 5043 Managerial Economics	3
3	MBA 6083 Organizational Behavior	3	MBA 5053 Managerial Finance	3
4	MBA 6043 Strategic Management	3	MBA 6023 Legal and Ethical Environment of Business	3
5	MBA 5063 Marketing Management	3	MBA 6093 Organizational Leadership	3

MBA ACCELERATED

Semester	Courses	Hours	Courses	Hours
1	MBA 5013 Organizational Communication	3	MBA 5033 Managerial Accounting	3
2	MBA 6033 International Business Management	3	MBA 5043 Managerial Economics	3
	MBA 6083 Organizational Behavior	3	MBA 5053 Managerial Finance	3
3	MBA 6043 Strategic Management	3	MBA 6023 Legal and Ethical Environment of Business	3
	MBA 5063 Marketing Management	3	MBA 6093 Organizational Leadership	3

MS Technology Management Course Sequence

Semester	Courses	Hours	Courses	Hours
1	MBA 6043 Strategic Management	3	MBA 6093 Organizational Leadership	3
2	PM 6013 Process Management	3	PM 5003 Foundations of Project Management	3
3	MSCM 6203 Cybersecurity Compliance & Auditing	3	MBA 6023 Legal and Ethical Environment of Business	3
4	MSCM 5013 Foundations of Cybersecurity Management	3	MSCM 6023 Cybersecurity Threats, Attacks & Defense	3
5	MSCM 6013 Cybersecurity Risk Management	3	MSCM 6033 Strategic Cybersecurity Management	3
6	MSCM 6906 Cybersecurity Capstone Project	3		

MS Technology Management -Accelerated

Semester	Courses	Hours	Courses	Hours
1	MBA 5013 Organizational Communication	3	MSTM 5003 Computer & Network Security	3
2	MSTM 6003 International Business Management	3	MSTM 5013 Disaster & Recovery Planning	3
	MBA 6083 Organizational Behavior	3	MSTM 5023 Emerging Technologies	3
3	MSTM 6003 Issues in Cyberlaw	3	MSTM 5033 Information Infrastructure	3
	MSTM 6013 Management Information Systems	3	MSTM 6023 Project Management	3
4	MSTM 6903 Technology Management Capstone Project	3		

Dual Degree MBA/MSTM

Semester	Hybrid Courses	Hour	Online Courses	Hour
1	MBA 5013 Organizational Communications	3	MSTM 5003 Computer & Network Security	3
2	MBA 6033 International Business Management	3	MSTM 5013 Disaster & Recovery Planning	3
3	MBA 6083 Organizational Behavior	3	MSTM 5023 Emerging Technologies	3
4	MSTM 6003 Issues in Cyberlaw	3	MSTM 5033 Information Infrastructure	3
5	MSTM 6013 Management Information Systems	3	MSTM 6023 Project Management	3
6	MBA 6023 Legal and Ethical Environment of Business	3	MBA 5033 Managerial Accounting	3
7	MBA 5063 Marketing Management	3	MBA 5043 Managerial Economics	3
8	MBA 6093 Organizational Leadership	3	MBA 5053 Managerial Finance	3
9	MBA 6043 Strategic Management	3		

MS Cybersecurity Management Course Sequence

Semester	Courses	Hours	Courses	Hours
1	MBA 6043 Strategic Management	3	MBA 6093 Organizational Leadership	3
2	PM 6013 Process Management	3	PM 5003 Foundations of Project Management	3
3	MSCM 6203 Cybersecurity Compliance & Auditing	3	MBA 6023 Legal and Ethical Environment of Business	3
4	MSCM 5013 Foundations of Cybersecurity Management	3	MSCM 6023 Cybersecurity Threats, Attacks & Defense	3
5	MSCM 6013 Cybersecurity Risk Management	3	MSCM 6033 Strategic Cybersecurity Management	3
6	MSCM 6906 Cybersecurity Capstone Project	3		

MS Cybersecurity Management - Accelerated

Semester	Courses	Hours	Courses	Hours
1	MBA 6043 Strategic Management	3	MBA 6093 Organizational Leadership	3
2	PM 6013 Process Management	3	PM 5003 Foundations of Project Management	3
	MSCM 6203 Cybersecurity Compliance & Auditing	3	MBA 6023 Legal and Ethical Environment of Business	3
3	MSCM 5013 Foundations of Cybersecurity Management	3	MSCM 6023 Cybersecurity Threats, Attacks & Defense	3
	MSCM 6013 Cybersecurity Risk Management	3	MSCM 6033 Strategic Cybersecurity Management	3
4	MSCM 6906 Cybersecurity Capstone Project	3		

Dual Degree MBA/MSCM

Semester	Hybrid Courses	Hours	Online Courses	Hours
1	MBA 6043 Strategic Management	3	MBA 5063 Marketing Management	3
2	PM 6013 Process Management	3	PM 5003 Foundations of Project Management	3
3	MSCM 6203 Cybersecurity Compliance & Auditing	3	MBA 6023 Legal & Ethical Environment of Business	3
4	MSCM 5013 Foundations of Cybersecurity Management	3	MSCM 6013 Cybersecurity Risk Management	3
5	MSCM 6023 Cybersecurity Threats, Attacks & Defense	3	MSCM 6033 Strategic Cybersecurity Management	3
6	MBA 5013 Organizational Communications	3	MBA 5033 Managerial Accounting	3
7	MBA 6033 International Business Management	3	MBA 5043 Managerial Economics	3
8	MBA 6083 Organizational Behavior	3	MBA 5053 Managerial Finance	3
9	MBA 6093 Organizational Leadership	3		

MS Data Science Course Sequence

Semester	Courses	Hours	Courses	Hours
1	MSDS 5103 Probability and Inference for Data Science	3	MSDS 5113 Intro to Statistical Modeling	3
2	MSDS 5033 Python Programming	3	MSDS 6203 Data Systems and Algorithms	3
3	MSDS 5123 Fundamentals of Data Science	3	MSDS 6213 Programming for Data Science	3
4	MSDS 6403 Data and Database Management with SQL	3	MSDS 6413 Presentation and Visualization of Data	3
5	MSDS 6503 Machine Learning and Artificial Intelligence	3	MSDS 6903 Applied Capstone Project	3
6	MSDS 6913 Advanced Topics in Data Science	3		

MS Data Science -Accelerated

Semester	Courses	Hours	Courses	Hours
1	MSDS 5103 Probability and Inference for Data Science	3	MSDS 5113 Intro to Statistical Modeling	3
2	MSDS 5033 Python Programming	3	MSDS 6203 Data Systems and Algorithms	3
	MSDS 5123 Fundamentals of Data Science	3	MSDS 6213 Programming for Data Science	3
3	MSDS 6403 Data and Database Management with SQL	3	MSDS 6413 Presentation and Visualization of Data	3
	MSDS 6503 Machine Learning and Artificial Intelligence	3	MSDS 6903 Applied Capstone Project	3
4	MSDS 6913 Advanced Topics in Data Science	3		

Dual Degree MBA/MS Data Science

Semester	Hybrid Courses	Hour	Online Courses	Hour
1	MSDS 5103 Probability and Inference for Data Science	3	MSDS 5113 Introduction to Statistical Modeling	3
2	MSDS 5033 Python Programming	3	MSDS 6203 Data Systems and Algorithms	3
3	MSDS 5123 Fundamentals of Data Science	3	MSDS 6213 Programming for Data Science	3
4	MSDS 6403 Data and Database Management with SQL	3	MSDS 6413 Presentation and Visualization of Data	3
5	MSDS 6503 Machine Learning and Artificial Intelligence	3	MSDS 6903 Applied Capstone Project	3
6	MBA 5013 Organizational Communications	3	MBA 5033 Managerial Accounting	3
7	MBA 6033 International Business Management	3	MBA 5043 Managerial Economics	3
8	MBA 6083 Organizational Behavior	3	MBA 5053 Managerial Finance	3
9	MBA 6043 Strategic Management	3	MBA 6023 Legal and Ethical Environment of Business	3
10	MBA 6093 Organizational Leadership	3	MBA 5063 Marketing Management	3